

**MINUTES OF MEETING  
LIBERTY COVE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Liberty Cove Community Development District held a Public Hearing and a Regular Meeting on July 27, 2022, at 1:00 P.M., at the Nassau County Chamber of Commerce, 961687 Gateway Blvd., Suite 101-G, Fernandina Beach, Florida 32034.

**Present at the meeting were:**

Gregory Matovina	Chair
Chris Wood	Vice Chair
Matt Roberts	Assistant Secretary
William Howell	Assistant Secretary

**Also present were:**

Ernesto Torres	District Manager
Wes Haber (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 1:01 p.m. Supervisors Matovina, Wood, Roberts and Howell were present, in person. Supervisor Moran was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year  
2022/2023 Budget**

**A. Affidavit of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2022-12, Relating to the Annual Appropriations and Adopting the Budget for the fiscal year Beginning October 1, 2022, and Ending**

**September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Wrathell presented the proposed Fiscal Year 2023 budget, which is a Landowner-funded budget, with expenses funded as they are incurred.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the Public Hearing was closed.**

Mr. Torres presented Resolution 2022-12.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, Resolution 2022-12, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2022/2023 Funding Agreement**

Mr. Torres presented the Fiscal Year 2023 Funding Agreement.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the Fiscal Year 2022/2023 Funding Agreement, was approved.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-11, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year**

**2022/2023 and Providing for an Effective Date**

Mr. Torres presented Resolution 2022-11. The Fiscal Year 2023 Meeting Schedule will be updated to include the following:

DATES: October 26, 2022, May 24, 2023 and July 26, 2023

TIME: 1:00 PM

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, Resolution 2022-11, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023, as amended, and Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-04, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date**

This item was deferred.

**SEVENTH ORDER OF BUSINESS**

**Update: Letter to County Regarding 20-Year Stormwater Management Needs Analysis**

Mr. Torres presented the letter to the County acknowledging the requirement and explaining that the CDD did not own or operate any stormwater facilities as of June 30, 2022 but will comply with the requirement once it does.

A Board Member noted that the letter should have been sent to Nassau County, rather than Clay County. Mr. Torres stated that the letter will be transmitted to Nassau County and presented for ratification at the next meeting.

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of June 30, 2022**

Mr. Torres presented the Unaudited Financial Statements as of June 30, 2022

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the Unaudited Financial Statements as of June 30, 2022, were accepted.**

**NINTH ORDER OF BUSINESS**

**Approval of May 25, 2022 Regular Meeting Minutes**

Mr. Torres presented the May 25, 2022 Regular Meeting Minutes.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the May 25, 2022 Regular Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Kutak Rock LLP***

There was no report.

**B. District Engineer (Interim): *Prosser, Inc.***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in District as of April 15, 2022**

There were no registered voters in the CDD as of April 15, 2022.

**II. NEXT MEETING DATE: TBD**

**o QUORUM CHECK**

The next meeting will be on October 26, 2022.

**ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRTEENTH ORDER OF BUSINESS**

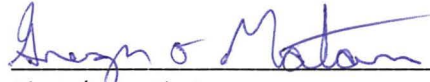
**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Matovina and seconded by Mr. Howell, with all in favor, the meeting adjourned at 1:10 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair